STUDENT FORCE ADD FORM
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

1. Fill out the force add form completely including your signature.
2. Return the form to the DEPARTMENT of the course you are trying to force add.

<table>
<thead>
<tr>
<th>Student: I.D. number</th>
<th>last name</th>
<th>first</th>
<th>middle</th>
<th>major</th>
<th>academic level</th>
<th>term</th>
<th>year</th>
</tr>
</thead>
</table>

FORCE-ADD REQUEST REV SEP 1983 VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

INDICATE THE ONE COURSE FOR WHICH CHANGES ARE REQUESTED ON THIS FORM:

department number title credit hours

<table>
<thead>
<tr>
<th>DROP</th>
<th>FORCE-ADD</th>
<th>s/departmental representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>operator use only</td>
<td>index number</td>
<td>dept. rep. use only</td>
</tr>
</tbody>
</table>

Lecture

Laboratory

This course is:

- [ ] Specific requirement for curriculum shown above.
- [ ] Prerequisite for a course specifically required by curriculum above. The required course is: ____________________________

With addition of this course, total credit hour load will be: ____________________________

- [ ] Needed to refresh critically needed background. (Repeat)
- [ ] Elective from list structured for curriculum above.
- [ ] Other, Explain ____________________________

INSTRUCTIONS: Obtain required signatures. (Dean's APPROVAL required for: 1. overloads, 2. Adds and Drops by undergraduate students after DEADLINES, 3. Adds and Drops by graduate students after classes begin.) Then, submit this form to the departmental representative for the department or division offering the course indicated above. The departmental representative will indicate APPROVAL or DENIAL of your request.

Signed ____________________________ student ____________________________ date ____________________________

Signed ____________________________ course adviser ____________________________ date ____________________________