

October 2021

Important Links

[VT Ready](#)

[AOE Advising Website](#)

[AOE Undergrad Curriculum](#)

[VT Academic Calendar](#)

[VT Timetable of Classes](#)

[Pathways Course Catalog](#)

[COE Academic Forms](#)

[Registrar's Office Forms](#)

[VT Majors/Minors Checksheets](#)

[Bursar's Office](#)

[Scholarships & Financial Aid](#)

[Dean of Students](#)

Upcoming Dates/Deadlines

October

19: Opening of course request for Spring 2022 term

25: Last day to resign from Fall 2021 term; last day to change P/F grade mode to A-F grade mode

November

2: Spring 2022 course request closes

5: Final day to apply for FA 2021 graduation & appear in program for Commencement

15-18: Senior composites (photo sign-ups coming soon)

17: Last day to request final exam rescheduling

20: Start of Thanksgiving holiday

See more events on our [AOE Facebook Page](#) and the [Engineering Opportunities Facebook Page!](#)

Advising Office: 224-A Randolph Hall

Walk-in Hours:

Mon, Tues, Thurs & Fri: 9:00 AM - 12:00 PM

Appointments:

- In-person & virtual meetings are available.
- Schedule an appointment through [Navigate!](#)
- Include a **comment** describing your reason for the appointment!

Contact Your Advisor:

Last names A-Mc

Emily Metzgar

emilymetzgar@vt.edu

Last names M-Z

Brian Kastner

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FAQs of the Month

1. Is tutoring available for my courses?

- Find tutoring resources relevant to AOE students on the [AOE Tutoring & Academic Support](#) web page.
- The AOE chapter of Sigma Gamma Tau (SGT) is now offering tutoring for select AOE courses. Fill out the [SGT Tutoring Sign-Up Form](#), to be connected with an SGT tutor.
- The [Student Success Center](#) and some other departments offer tutoring for a variety of courses.
- Also, remember to make use of office hours with your professors/TAs.

2. What should I do to prepare for and complete Spring 2022 course request?

- Complete course request at any time during the window (there is no benefit to being early). But, don't wait until the last day when the system may be slower due to high activity.
- You cannot be force-added to courses during course request.
- Watch this [How to Complete Course Request](#) video from Engineering Education.
- Run a DARS to see which courses you have already completed/which are missing.
- Review the [checksheet](#) for your year/major. Most students should follow the checksheet exactly when making course requests.
- If you have a less common situation (e.g. transfer student, behind/ahead with required courses), check in with your advisor to review your plan.
- Seniors: pay attention to technical/track elective requirements. Make sure you are selecting spring courses that will complete your requirements.
- **If you have any questions, check with your advisor!**