



# AOE ADVISING ANNOUNCEMENTS

## October 2020

### Important Links

[VT Ready \(Covid-19 Information\)](#)  
[AOE Advising Information/Forms](#)  
[COE Academic Forms](#)  
[AOE Undergraduate Curriculum](#)  
[AOE Planned Teaching Schedule](#)

[VT Academic Calendar](#)  
[VT Timetable of Classes](#)  
[Pathways Course Catalog](#)  
[VT Majors/Minors Checksheets](#)  
[Registrar's Office Forms](#)

### Upcoming Dates/Deadlines

#### October

- 1: Virtual [Aerospace, Defense, & Intelligence Career Fair](#)
- 5: Last day to drop a class; last day to change from A-F to P/F grade mode
- 16: Fall Break - no classes
- 26: Last day to [resign](#) from semester w/o grade impact; last day to change from P/F to A-F grades
- 27: First day of Sp 2021 course request

#### November

- 10: Last day of Sp 2021 course request
- 18: Last day to request [final exam rescheduling](#)

See more events on our [AOE Facebook Page](#) and the [Engineering Opportunities Facebook Page!](#)

**Advising Office:** Our office has moved virtual!

#### **Appointments:**

Schedule an appointment through [Navigate!](#)

Include a **comment** describing your reason for the appointment! This makes it easier for us to help you.

Brian's Zoom Room:

<https://virginiatech.zoom.us/my/briankastner>

Emily's Zoom Room:

<https://virginiatech.zoom.us/my/emilymetzgar>

#### **Contact Your Advisor:**

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Emily Metzgar

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### FAQs of the Month

#### 1. Is tutoring available for my courses?

- The AOE chapter of Sigma Gamma Tau is offering tutoring through Zoom for AOE courses on Mondays & Wednesdays from 4:00-5:00 PM. RSVP [here](#) at least 24 hours ahead to sign up.
- Check out the new [AOE Tutoring & Academic Support](#) web page to find additional tutoring options. The [Student Success Center](#) and some departments offer tutoring for many courses.
- Also, remember to make use of office hours with your professors/TAs!

#### 2. I'm applying for jobs/internships. How can I make my application stand out?

- [Customize Your Resume:](#)
  - Companies often scan resumes with computer software and assign them scores based on keywords. If a resume's score is too low, a human may never see it.
  - Incorporate keywords from the job description, and industry buzzwords into your resume.
  - Arrange your existing resume to highlight what a specific company seeks.
  - Make a Career Office [mini-appointment](#) to have your resume reviewed!
- [Include a Cover Letter:](#)
  - While not all employers prefer a cover letter, it is generally safest to include one.
  - Make your cover letter easy to scan by using short paragraphs and bullet points
  - Connect industry buzzwords & words from the job description to your experience, to show how you would be a good fit for the company.