November 2021

Important Links
- VT Ready
- AOE Advising Website
- AOE Undergrad Curriculum
- VT Academic Calendar
- VT Timetable of Classes
- Pathways Course Catalog
- COE Academic Forms
- Registrar’s Office Forms
- VT Majors/Minors Checksheets
- Bursar’s Office
- Scholarships & Financial Aid
- Dean of Students

Upcoming Dates/Deadlines

November
15-18: Senior composites (sign up ASAP)
17: Last day to submit a final exam change request
20-28: Thanksgiving holiday
26: Start of Spring 2022 add/drop

December
8: Last day of classes; course withdrawal deadline
9: Reading day
10: First day of final exams
13: Change of major application window opens
15: Last day of final exams
17: Fall Commencement

See more events on our AOE Facebook Page and the Engineering Opportunities Facebook Page!

FAQs of the Month

1. I’m debating whether to withdraw (use a W) from a course. What should I do?
   ➢ Check how using a W will affect your degree plan. You may need summer courses and/or take another year to graduate. Consider prerequisites and check with your advisor!
   ➢ Consider how using a W will impact Satisfactory Academic Progress (SAP) for financial aid or scholarships. Ask the Office of University Scholarships & Financial Aid if you have questions.
   ➢ Be sure that you have no holds on your account.
   ➢ You may only use 3 W’s while at VT.
   ➢ To withdraw, complete the online course withdrawal request form by the Dec. 8th withdrawal deadline.
   ➢ An advisor signature is not required.
   ➢ Depending on when it is submitted, it can take several days for a W request to be processed.

2. How do I add a minor?
   ➢ COE minors: Add through an online form during the Change of Major/Minor period.
   ➢ College of Science (COS) minors:
     ○ Use the “Change of Second Major/Minor/Option” form found here.
     ○ Visit departmental advising sites (see bottom of this page) for instructions on how to get signatures and submit the form.
     ○ The Math minor does not require a departmental signature. Submit this form to the COS Dean’s Office Document Portal.
   ➢ Other Colleges: Contact the department offering the minor for assistance.
   ➢ Checksheets for minors are available on the Registrar’s website.

Advising Office: 224-A Randolph Hall

Walk-in Hours:
Mondays & Thursdays: 9:00 AM - 12:00 PM

Appointments:
➢ In-person & virtual meetings are available.
➢ Schedule an appointment through Navigate!
➢ Include a comment describing your reason for the appointment!

Contact Your Advisor:
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