

## AOE ADVISING ANNOUNCEMENTS

# December 2021

#### **Important Links**

VT Ready
AOE Advising Website
AOE Undergrad Curriculum

VT Academic Calendar
VT Timetable of Classes
Pathways Course Catalog

COE Academic Forms
Registrar's Office Forms
VT Majors/Minors Checksheets

Bursar's Office
Scholarships & Financial Aid
Dean of Students

### **Upcoming Dates/Deadlines**

#### **December**

- 13: <u>COE Change of Major/Minor</u> application window opens
- 15: Last day of final exams
- 17: Fall Commencement
- 27: <u>Virtual, Blended, Winter Experience Winter Session</u>: classes begin; add/drop deadline; last day to withdraw from Winter Session term

### **January**

- 3: Residential-Blacksburg Winter Session: classes begin; add/drop deadline: last day to withdraw from term
- 4: Resignation deadline for Winter Session
- 7: COE Change of Major/Minor application window closes
- 14: Last day of classes for Winter Session; last day to use a course withdrawal (W)
- 15: Winter Session final exam day

See more events on our <u>AOE Facebook Page</u> and the <u>Engineering Opportunities Facebook Page</u>!

Advising Office: 224-A Randolph Hall

### Walk-in Hours:

Mondays & Thursdays: 9:00 AM - 12:00 PM

### Appointments:

- In-person & virtual meetings are available.
- Schedule an appointment through Navigate!
- Include a **comment** describing your reason for the appointment!

#### **Contact Your Advisor:**

Last names A-McLast names M-ZEmily MetzgarBrian Kastneremilymetzgar@vt.edubriank4@vt.edu

## **FAQs of the Month**

- 1. I am enrolled in one winter course at VT, but no longer want to take it. How do I drop the course?
  - Students are not able to drop their final credits for a term through Hokie Spa. To drop all of your enrolled winter credits, use the withdrawal/resignation form. Follow the instructions for how to fill out/submit the form.
- 2. What can I do over winter break to make the start of the Spring 2022 Semester easier?
  - Apply for your degree. All AOE students, including sophomores, should apply for their degrees.
  - Run a DARS report and check on your degree progress. If you intend to graduate in SP 2022, make sure that all requirements show as complete and/or in progress. If you have any questions, contact your advisor!
  - > Create/update a long-term degree plan for yourself.
  - Check whether your foreign language requirement is met. Determine what you need to do to meet it. Check with your advisor or with <u>Robin Lucas</u> in the Registrar's Office for assistance.
  - Declare any minors or secondary majors that you intend to pursue, so that they become part of your official degree plan. The <u>COE Change of Major/Minor</u> window is open from Dec. 13 Jan. 7. Find information about adding non-COE minors/secondary majors here.
  - ➤ Update your resume. Get <u>resume tips</u> and <u>career</u> <u>advising</u> from Career & Professional Development.
  - If you plan on doing undergrad research for credit in SP 2022, get started on the <u>project approval</u> <u>process</u>.