AOE ADVISING ANNOUNCEMENTS

Kevin T. Crofton Department of AEROSPACE AND OCEAN ENGINEERING — VIRGINIA TECH

December 2020

Important Links

VT Ready (Covid-19 Information)
AOE Advising Information/Forms
COE Academic Forms
AOE Undergraduate Curriculum
AOE Planned Teaching Schedule

VT Academic Calendar
VT Timetable of Classes
Pathways Course Catalog
VT Majors/Minors Checksheets
Registrar's Office Forms

Upcoming Dates/Deadlines

December

10: Reading day
11-16: Final exams
18: Fall commencement
26: Virtual Winter Session add/drop deadline; last day to withdraw from virtual term/avoid tuition charge

January

5: Resignation deadline for Winter Session
15: Last day of classes for Winter Session; last day to use a course withdrawal (W)
16: Winter Session final exam day

See more events on our AOE Facebook Page and the Engineering Opportunities Facebook Page!

Advising Office: Our office has moved virtual!

Appointments:

Schedule an appointment through **Navigate**!

Include a **comment** describing your reason for the appointment! This makes it easier for us to help you.

Brian's Zoom Room:
https://virginiatech.zoom.us/my/briankastner

Emily's Zoom Room:
https://virginiatech.zoom.us/my/emilymetzgar

Contact Your Advisor:

Last names A-Mc	Last names Md-Z
Emily Metzgar	Brian Kastner
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FAQs of the Month

1. **What grade do I need to earn in my course in order for it to count towards my AE or OE major?**

   ➢ A few first-year courses that are required to switch from GE to degree-granting COE majors have C-requirements (see the checksheets).
   ➢ In all of the other courses required for the AE & OE majors, D- is the minimum passing grade required for a course to count towards the degrees & count as a prerequisite for later courses.

2. **How do I get force-added to a course?**

   ➢ In certain situations (e.g. major restriction, prerequisite transfer credit not in Hokie Spa), a student may be unable to add a course through Hokie Spa and wish to be force-added.
   ➢ Force-add requests must go through the department offering the course. **We are NOT able to force-add you to courses outside of AOE.**
   ➢ We do not force-add students to full sections. If you are an AOE student who needs a required AOE course to stay on track for graduation, and that course is currently full, please email your advisor.
   ➢ Submit requests to be force-added to AOE courses, using our online AOE Force-Add Request Form, located on the AOE Advising webpage.
   ➢ Make sure that you carefully read the information on our force-add webpage. Before submitting your request, ensure that there are no holds on your

account, there is room in your schedule, and you have gathered any necessary documentation.