

September 2023

AOE Advising Office

New Location

Gilbert Place, Suite 3300
220 Gilbert Street

Advisors:

- [Emily Metzgar](#): Last names A-G, Rm. 3303
- [Chelsea Nowak](#): Last names H-Ri, Rm 3304
- [Brian Kastner](#): Last names Ro-Z, Rm 3302

In-Person Walk-In Hours:

- Come to any advisor's walk-in hours
- Emily: Mondays 9:00 AM - 12:00 PM
- Chelsea: Wednesdays 9:00 AM - 12:00 PM
- Brian: Thursdays 9:00 AM - 12:00 PM

Appointments:

- In-person and virtual appointments available
- Schedule an appointment through [Navigate!](#)
- Include comment with appointment reason.

Note: If you have any comments or concerns about AOE undergraduate academic advising, please email [Dr. Seidel](#).

Career Corner

Do you need professional clothing for career fairs and interviews? Schedule an appointment with [Career Outfitters](#) to shop for free professional clothing.

Are you wondering what to wear to a career fair or interview? The Office of Career & Professional Development has a guide to business professional, [interview attire](#). Check it out!

See lots more about careers in this month's FAQs!

Upcoming Dates/Deadlines

September:

- 12-14: [Engineering Expo](#)
- 15: Virtual resume review event, 3-5 PM
- 19: [Aerospace, Defense & Intelligence Career Fair](#)

October:

- 3: Course drop deadline, last day to change grade mode from A-F to P/F
- 6-8: Fall Break weekend (no classes)
- 17: Opening of course request for SP 2024
- 23: Last day to [resign](#) from FA 2023 term

For more dates/events visit the:

- [VT Academic Calendar](#)
- [AOE Facebook Page](#)
- [Engineering Opportunities Facebook Page](#)

Featured Wellness Resource

- September is National Recovery Month!
- VT has an active [Recovery Community](#) that hosts a variety of meetings and events for students.
- Contact them: rc@vt.edu or 540-231-2233 or The Roost, 1C Payne Residence Hall.
- Become a [Recovery Ally](#) to support your fellow Hokies in recovery. Recovery Ally training is available to faculty, staff & students.
- Hokie Wellness offers [REVIVE! Opioid Overdose Emergency Response Training](#). Learn how you can respond in an emergency! Training participants are each given a free emergency response kit that includes, Narcan (Naloxone), the opioid overdose reversal drug.

FAQs of the Month

How should I prepare for Career Fairs?

- **Register for the career fair:**
 - Engineering Expo is this week! [Register now](#).
 - The Aerospace, Defense & Intelligence Career Fair will be held Tuesday 9/19/2023, 10 AM - 4 PM in the Commonwealth Ballroom in Squires Student Center. [Register now](#).
- **Do your research and have a game plan:**
 - Read about employers ahead of time.
 - Engineering Expo Career Fair: [List of Employers](#) (must be registered to view)
 - Aerospace, Defense & Intelligence Career Fair: [List of Employers](#)
 - Make a list of both large and small companies you are interested in. Prepare short talking points for these companies that highlight your experiences/skills. Details make you more memorable to recruiters!
 - Craft a concise "[elevator pitch](#)" that you can use to introduce yourself to employers. Include a little bit about you, what you're looking for, and why the company is a good fit.
 - Update your resume ([resume tips](#)) and have it [reviewed](#). Be sure that your updated resume is uploaded to the career fair system so that employers can review it.
- **On the day of the career fair:**
 - Dress professionally.
 - Carry a padfolio with your notes and plenty of copies of your resume.
 - Be aware that you may need to check your bags at the door.
- **Resources from the VT career office:** [Tips for career fairs](#) & [Job/internship search tips](#)

On 9/19, career advisors will host a table near the check-in station where students can practice their elevator pitch, shake off their nerves, or ask last minute questions before talking with employers.

Is tutoring available for my courses?

- Find tutoring resources relevant to AOE students on the [AOE Tutoring & Academic Support](#) web page.
- The AOE chapter of Sigma Gamma Tau (SGT) is now offering tutoring for some AOE courses. To get connected with a tutor, email SGT (sigmagammatauvt@gmail.com). In your email, indicate which course and/or concept you need assistance with.
- The [Student Success Center](#) and some other departments offer tutoring for a variety of courses.
- Also, remember to make use of office hours with your professors & TAs!

Academic Resources

- [AOE Undergraduate Curriculum](#)
- [AOE Advising Website](#)
- [COE Academic Forms](#)
- [COE Resources/Support](#)
- [VT Majors/Minors Checksheets](#)
- [Pathways Course Catalog](#)
- [VT Academic Calendar](#)
- [VT Timetable of Classes](#)
- [Registrar's Office Forms](#)
- [Scholarships/Financial Aid](#)
- [Student Success Center \(SSC\)](#)
- [Dean of Students](#)