

March 2025

AOE Advising Office

Advisors:

- [Emily Metzgar](#): Last names A-G, Rm. 3303
- [Chelsea Nowak](#): Last names H-Ri, Rm 3304
- [Brian Kastner](#): Last names Ro-Z, Rm 3302

In-Person Walk-In Hours:

- Come to any advisor's walk-in hours
- Emily: Mondays 9:00 AM - 12:00 PM
- Chelsea: Wednesdays 9:00 AM - 12:00 PM
- Brian: Thursdays 9:00 AM - 12:00 PM

Appointments:

- In-person and virtual appointments available
- Schedule an appointment through [Navigate!](#)
- Include comment with appointment reason.

Note: If you have any comments or concerns about AOE undergraduate academic advising, please email [Dr. Seidel](#).

Upcoming Dates/Deadlines

March:

- 8-16: Spring Break
- 18: Summer 2025 add/drop opens
- 25: Fall 2025 course request opens

April:

- 1: Last day to [resign](#) from SP 2025 term, last day to switch grade mode from P/F to A-F
- 8: FA 2025 course request closes, SP 2025 application for degree deadline to have name in program/update diploma address
- 23: Last day to make a [final exam change request](#)
- 25: Start of FA 2025 add/drop

For more dates/events visit the:

- [VT Academic Calendar](#)
- [AOE Facebook Page](#)
- [Engineering Opportunities Facebook Page](#)

Career Corner

Job Search Engines Through VT

Did you know that the VT Career & Professional Development (CPD) Office provides students with access to multiple job search engines?

- [Handshake](#): job search engine, scheduling for CPD appointments/events
- [GoinGlobal & USA Careers](#): USA & international job search engines, info. about international job searching, H1B/OPT employer data
- [CareerShift](#): advanced search tool sorts by job type, experience level, and/or H1B sponsorship
- [Career Insights with Steppingblocks](#): use "Job Board" to search for opportunities, also provides career outcome data for AOE grads

Featured Wellness Resource

Venture Out

Spring has arrived! The weather is getting warmer and there is lots to do outdoors in the beautiful Blacksburg area!

Venture Out offers a variety of [trips options](#), including rock climbing, biking, hiking, canoeing, and more! Consider signing up to explore the area, learn new skills and meet fellow outdoor enthusiasts.

Planning your own outdoor adventure, but need equipment? They also offer [equipment rentals](#)!

[Venture Out](#) also has a Challenge Course, Bouldering Wall and more!

FAQs of the Month

What should I course request for Fall 2025?

- Read the [Fall 2025 Course Request Guides](#) on the AOE Advising Website.
- Use these guides and the [AOE checksheets/curriculum resources](#) to determine your Fall 2025 courses.
- If you have unique circumstances that differ from the traditional curriculum progression (e.g. 5-year plan, double major, minors, transfer student, etc.), schedule an advising appointment to discuss your fall plan.

I'm not able to request an AOE course that I need in Fall 2025. Can I be force-added during course request?

- You cannot be force-added during course request.
- During the add/drop periods for Fall 2025, you may submit requests to be force-added to AOE courses, using our online [AOE Force-Add Request Form](#).
- Carefully read the instructions for requesting a force-add and include necessary documentation.

Wait...what happened to Hokie Scheduler?

- Hokie scheduler has been retired; it can no longer be used to generate schedule options.
- The procedures for [Course Request](#) have not changed. You will select "Course Request" in HokieSpa, enter the CRNs for the courses you wish to request and click "Add CRNs" to submit your request.
- If you need to make changes to your schedule during the add/drop period, use the Registration (Add/Drop) and Schedule class scheduling tool. Here are more [Registration and Advising Resources](#).
- A [Class Schedule Planning Worksheet](#) template can be downloaded and used for manual schedule planning.

I'm taking the AOE special study course for Statics & Structures (AOE 2984) this semester. Will this impact how I register for fall courses?

- Yes. Although AOE 2984 will be substituted for ESM 2114 in DARS, it is not listed as a prerequisite option for ESM 2304 or AOE 2024. This means that you will NOT be able to course request either of these courses.
- To add AOE 2024 for FA 2025, request a force-add using our [AOE Force-Add Request Form](#) once the add/drop period opens in April. There will be an option to select that you need a force-add because you are currently enrolled in AOE 2984. You do not need to attach documentation.
- To add ESM 2304 for summer 2025 or FA 2025, request a force-add through [Mechanical Engineering](#).

Academic Resources

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| • AOE Undergraduate Curriculum | • University Catalog | • Student Success Center (SSC) |
| • AOE Advising Website | • Pathways Course Guides | • Registrar's Office Forms |
| • Dean of Students | • VT Academic Calendar | • Scholarships/Financial Aid |
| • COE Resources/Support | • VT Timetable of Classes | • Bursar's Office |