December 2022

AOE Advising Office

Location: 215 Randolph Hall

In-Person Walk-In Hours:
- Come to any advisor's walk-in hours
- Emily: Mondays 10:30 AM - 12:00 PM & 1:00-2:30 PM
- Chelsea: Wednesdays 9:00 AM - 12:00 PM
- Brian: Thursdays 9:00 AM - 12:00 PM

Appointments:
- In-person and virtual appointments available
- Schedule an appointment through Navigate!
- Include a comment with your reason for the appointment
- Offices: Emily & Chelsea (215 Randolph), Brian (128 Randolph)

Note: If you have any comments or concerns about AOE undergraduate academic advising, please email Dr. Seidel.

Upcoming Dates/Deadlines

December:
- 7: Last day of fall classes; course withdrawal deadline
- 8: Reading day; AOE advising drop-in event
- 9-14: Fall Semester final exams
- 11: COE change of major/minor window opens
- 16: Fall Commencement
- 26: Start of online/blended/Winter Experience Winter Session courses & last day to add or drop these courses

January:
- 2: Start of in-person Winter Session courses & last day to add or drop these courses
- 3: Winter Session resignation deadline
- 6: COE change of major/minor window closes
- 13: Winter Session course withdrawal deadline & last day of courses
- 14: Winter Session final exam day

For more dates/events visit the:
- VT Academic Calendar
- AOE Facebook Page
- Engineering Opportunities Facebook Page

Career Corner

Are you interested in pursuing a federal job or internship?

The Career Office has certified federal job search advisors. You can schedule a federal jobs advising appointment by phone (540-231-6241) or through Handshake. Learn more about applying for federal jobs, federal resume presentation and the security clearance process on the Career Office's federal job & internship search website.

Featured Wellness Resource

Therapy Dogs: VT has 3 therapy dogs - Josie, Wagner & Derek! Come de-stress and hang out with friendly pooches during their weekly office hours!
Students are not able to drop their final credits for a term through Hokie Spa. To drop all of your enrolled winter credits, use the withdrawal/resignation form. Follow the instructions for how to fill out/submit the form.

COE minors: Add through an online form during the Change of Major/Minor period (the next open window is Dec. 11 - Jan. 6).
College of Science (COS) minors: Use the “Change of Second Major/Minor/Option” form. Look up the COS department's procedure for submitting the form. Find COS department advising websites here.
  - Physics & Astronomy minors: submit form to ugphysadvising-g@vt.edu for a department signature.
  - Math minor: Fill out the form and submit it to the COS Dean's Office Document Portal. No department signature is required.
Minors in other VT colleges: Contact the department offering the minor for assistance.
Checksheets for minors are available on the Registrar’s website.

Why does my foreign language requirement show as incomplete on my DARS?
  - If you are a transfer student, you may need to submit your high school transcript to the Registrar's Office.
  - If you did not take a foreign language in high school, you may need to enroll in language courses at VT.
  - COE students may meet the foreign language requirement by:
    - Taking 2 years of the same language in high school.
    - Having a native language other than English.
    - Receiving credit by exam
    - Taking two semesters of the same language in college.
  - The Registrar’s Office runs a program twice a year that searches students high school transcripts and identifies who has met this requirement.
  - Find more information about the foreign language requirement here. If you still have questions about why your foreign language requirement shows as unmet, contact Robin Lucas in the Registrar’s Office.

Academic Resources

- AOE Undergraduate Curriculum
- AOE Advising Website
- COE Academic Forms
- COE Resources/Support
- VT Majors/Minors Checksheets
- Pathways Course Catalog
- VT Academic Calendar
- VT Timetable of Classes
- Registrar’s Office Forms
- Scholarships/Financial Aid
- Student Success Center (SSC)
- Dean of Students