

Transfer Course Approval Form

Name:					
Student ID #:	Major:				
Area of Specialization: (Check one)					
☐ Aero-Hydrodynamics	☐ Applied Mathematics				
☐ Applied Physics & Space Engineering	☐ Dynamics & Control				
Ocean Engineering	☐ Structures & Structural Dynamics				
Systems Engineering					

Transfer courses include VT UG/G courses. No more than 50% of graded coursework is allowed to transfer towards a graduate degree. All credits must have earned grades of "B" or better, have been earned while in good standing in graduate status, and must have been graduate courses (numbered 5000 or higher) at the institution where the student took the courses. Grades of "S" or "P" are not acceptable for transfer credit. Transfer courses count only as credit hours towards the Plan of Study and are not included in the calculation of the Virginia Tech GPA.

Transfer Courses

Name o	f Transfer	Institution:				
Year	Term	Subject	Course #	Course Title	Grade	Hours
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)	•			
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)				
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)				
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)				
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)	•			
Su	bstitution	for Virginia	Tech			
	Course	(if applicable)	:			

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The Transfer Course Approval Form is due prior to the submission of the MS Plan of Study or PhD Plan of Study. Submit a course catalog description or syllabus for each course being evaluated for transfer credit with this form. Official transcripts are required before transfer course work can be approved for the Plan of Study. Submit separate forms for courses transferred from different institutions. For transfer course work more than five years old, a Course Justification Request Form must be filed with the Plan of Study (http://graduateschool.vt.edu/forms/academics/Course Justification Request.pdf).

Advisory Committee Signatures

Committee Chairperson Signature	Printed Name	Date
Committee Chairperson Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Student Signature	Printed Name	Date
Graduate Program Director or Department Head Signature	Printed Name	Date
Department Contact (Graduate Program Coordinator) Signature		Date