



## Transfer Course Approval Form

The Transfer Course Approval Form is due prior to the submission of the MS Plan of Study or PhD Plan of Study. Submit a course catalog description or syllabus for each course being evaluated for transfer credit with this form. Official transcripts are required before transfer course work can be approved for the Plan of Study. Submit separate forms for courses transferred from different institutions. For transfer course work more than five years old, a Course Justification Request Form must be filed with the Plan of Study ([http://graduateschool.vt.edu/forms/academics/Course\\_Justification\\_Request.pdf](http://graduateschool.vt.edu/forms/academics/Course_Justification_Request.pdf)).

### Advisory Committee Signatures

Committee Chairperson Signature	Printed Name	Date
Committee Chairperson Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Committee Member Signature	Printed Name	Date
Student Signature	Printed Name	Date
Graduate Program Director or Department Head Signature	Printed Name	Date
Department Contact (Graduate Program Coordinator) Signature		Date